



Rhythm on the Rails

Clinton, South Carolina



October 22, 2022
VENDOR APPLICATION

www.mainstreetclintonsc.com

864-200-4579

mainstreet@cityofclintonsc.com

Welcome Vendors!

Rhythm on the Rails (ROTR) is Historic Downtown Clinton SC's signature spring festival. The event will be held on Saturday October 22, 2022 from 10 AM-10 PM. This is a day, rain or shine event that includes amusement rides, live entertainment, arts/crafts, retail and business booths, food and an SBN sanctioned BBQ competition entitled Smokin' on the Rails.

The event operates in accordance with the statues of the City of Clinton SC. ROTR does not guarantee exclusivity; there are NO refunds for any reason. Vendors retain the revenue from the sales at ROTR and are responsible for ALL currency related issues and any local or state taxes. You are encouraged to decorate your space, but are not allowed to overflow onto the street, sidewalk or another vendor's space beyond your dedicated space.

NEW this year...food vendors vending in the food court will be allowed to pay for power, ALL other vendors will need to bring generators as we do not provide, nor allow utilizing city power.

Application Deadline is September 2, 2022, any applications accepted after this date will not be accepted.

To be **considered** as a vendor (food, arts/crafts, retail or business info), please complete the application following the guidelines set forth on the checklist below by initialing each item as completed.

- _____ Application is complete for 2022 Rhythm on the Rails, and the appropriate selection is made. (see rules and regulations for criteria)
- _____ Check, money order or credit card information is enclosed as payment
- _____ Read, signed, and understand Rules and Regulations and understand there are no exceptions to these.
- _____ Signed Hold Harmless Agreement
- _____ Certificate of Insurance, if applicable (all food vendors)
- _____ Photos of booth and merchandise are attached (this includes menus)

NOTE TO BBQ COMPETITORS: IF YOU ARE COMPETING AND VENDING DO NOT USE THIS FORM. USE THE COMPETITION APPLICATION. YOU ARE NOT REQUIRED TO COMPLETE BOTH FORMS!



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RULES & REGULATIONS

The festival is to be held in Historic Downtown Clinton, SC along Main, Broad Street, and Musgrove Streets.

1. **ELIGIBILITY:** Booth space is available to craftsmen and artists; business owners, community service organizations and food vendors. Sharing of space is not allowed. Only the business or organization listed on the application will be permitted to operate in the assigned space. All exhibits will be reviewed for compliance and the ROTR committee reserves the right to reject any item or vendor for any reason. The decision by the festival committee is final. Demonstrations of craft are encouraged.
2. **DEADLINE:** The absolute deadline for entries will be September 2, 2022, or until all spaces are filled.
 - a. **BOOTH SPACES:** Arts & Crafts, Commercial, Business or Community Service Organizations are 10' X 10' and should be covered by a tent or awning. Booths should be appropriately weighted.
 - b. Space rent for **Crafters** is \$25.00 for one 10' X 10' booth. One additional booth may be purchased for total of \$50.00. Crafters are defined as vendors whose crafts are handmade by the artist showing the same.
 - c. Space rent for **Commercial** Vendors is \$50.00 for one 10' X 10' booth. One additional booth may be purchased for total of \$100.00. Commercial Vendors are defined as those who re-sell their wares.
 - d. Space rent for **Business** Vendors is \$50.00 for one 10' X 10' booth. One additional booth may be purchased for a total of \$100.00. Business Vendors are defined as those who promote their professional business, such as chiropractors, furniture stores, banks, insurance, financial services and pool companies.
 - e. Space rent for **Community Service Organizations** is \$25.00 for one 10'X10' booth. Community Service Organizations are defined as non-profit/civic organizations that rely on fundraising to operate.
 - f. **Food** vendor single space is 10x25 @ \$200.00 and double space is 10x50 @ \$300.00, and must comply with enclosures as noted above as well as Dept. of Health and Environmental Control regarding food preparation & sanitation. Food vendors will be permitted to sell only the items listed on the application and approved by the festival committee. All prices must be posted in an easy seen location.
3. **BUSINESS** must be maintained within the designated booth space. Vendors and their representatives must stay within their booth space while working during the festival. Your entire display must fit within your assigned space. We want every vendor to be successful at this event. To ensure this, we strive for a variety of vendors and will limit the number of vendors selling similar items. To help secure a spot, you are encouraged to apply as soon as possible.
4. **PICTURES:** All applications must include 2-4 clear photos of your booth, wares, food, menu, and/or crafts. We will retain all photos.
5. **ACCEPTANCE:** All vendors are subject to approval by festival committee/management. Should a vendor *not* be accepted, all fees will be promptly returned. Acceptance by the ROTR Festival committee is a commitment to participate in the festival and there will be no refunds. Vendors will be notified by email when accepted.
6. **ELECTRICITY - FOOD VENDORS ONLY,** is limited and is available on a first-come, first-serve basis. The fee for electricity is \$25 for 110v/20 amps or \$50.00 for 30+ amps/220V.
7. **SALES AND USE TAX** is the responsibility of each vendor and should be collected and paid by that vendor. The South Carolina Department of Revenue will require a sales tax number when visiting the festival. Forms can be obtained either by calling the SC Department of Revenue or online at www.sctax.org
8. **FOOD & BEVERAGE:** Only Food Vendors will be allowed to sell food and beverages. Other vendors are not allowed to distribute, accept donations for or sell food or beverages. Legible menus with prices must be clearly posted at all times. Ice will NOT be available for purchase onsite.
 - a. **BBQ:** No BBQ style dishes are to be sold by vendors UNLESS you are a BBQ competitor. These items have been reserved for sale by competitors only.
 - b. The sale of alcoholic beverages is prohibited.
 - c. **Certificate of Insurance:** A certificate of insurance is required in favor of the The City of Clinton, 211 N. Broad Street, Clinton, SC, 29325, and must be enclosed with the food vendor application for consideration of acceptance to the festival.
9. **VENDOR SETUP/CHECK-IN** will begin at 7 AM on Saturday morning. Check-in will close 9 AM on Saturday Morning. Any vendor not checked in by 9 AM Saturday, October 22, 2022 will not be admitted to the festival. No refunds. All vehicles must be removed from the festival grounds by 9 AM Saturday Morning. All vendors should be



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ready for business at 10 AM. Vendor break-down on begins on Saturday at 9 pm. – **no earlier**. Vehicles will NOT be permitted into the festival area until pedestrian safety is determined by City of Clinton Police. **Vendor vehicles will not be allowed into the festival area until your booth has been broken down and is ready for loading.** All vendors must be removed from the festival area by midnight. Violators will forfeit their right to future participation.

10. **VENDOR PARKING:** Parking is at your own risk. The festival will not be responsible for any risk to vendor vehicles including towing. There will be a limited amount of reserved vendor parking, available on a first-come, first-served basis. There will be no charge for vendor parking in designated festival vendor lots.
11. **RV'S/MOTOR HOMES:** Are not allowed on festival grounds.
12. **CLEAN-UP:** Each vendor is responsible for their own trash and must remove such trash to dumpsters the festival provides. After the festival closes on Saturday, the vendor's area must be cleaned and all trash removed from the site. Vendors should NOT dump ice, water or other liquids in the roadways/festival foot print. Any vendor that dumps their grease or grey water down a storm drain, on the ground, or in a portable rest room will NOT be invited back. Please ask festival staff about the proper place for your waste.
13. **LIABILITY:** Vendor is responsible for insuring his/her own exhibit, personnel, display, and materials from any damage or loss through theft, fire, accident, or other cause. It is expressly understood and agreed by the vendor that he/she will make no claim of any kind against the City or Festival for loss, damage, theft, or destruction of goods or exhibit; nor, for any injury that may occur to himself or his employees during the festival of any nature. All vendors **MUST** sign and complete the Hold Harmless Agreement. Some vendors may also be requested to provide a Certificate of Insurance, for example: Food Vendors, amusements, and approved vendors with animals.
14. **NO REFUNDS** – festival is held rain or shine.

More information can be obtained by calling the main street manager @ 864-200-4579 or via email to mainstreet@cityofclintonsc.com. During festival hours, please ask festival staff for assistance or visit the Information Tent on the corner N. Broad and W. Main.

Food Vendors Only

Memo

To: 2022 Rhythm on the Rails Festival Food Vendors

From: Food Protection, DHEC

1. ALL vendors will be required to have a hand washing set-up which will include a container with a spout to hold clean water, a catch bucket for discarded water, and soap and paper towels. All vendors are required to have this set-up even if gloves are being used. No one will be exempt.
2. All vendors will also be required to have a product thermometer that registers 0 degrees to 220 degrees F for temping cold, hot and cooked foods. All foods, including ice and water, must be obtained from sources approved or considered satisfactory by the health authority. Liquid waste, which is not discharged into a sewerage system approved by the health authority, shall be kept in a closed container and discharged into an approved public sewerage system or an approved septic tank system.
3. All vendors will be required to set up a tent over food prepping, cooking, and serving areas unless operating in a concession trailer. No food is to be displayed from the front of the booth unless adequate sneeze guards are provided.
4. Food vendors cooking with oils or animal fats will be required to have a Class K and BC Fire extinguishers.
5. All Food vendors are required to have a non-porous ground covering under their tent to prevent oil or grease from covering or reaching the ground or asphalt.
6. Refer to Food Service Guide for more details.



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Name of Vendor/Business _____

Contact Person _____ Email: _____

Mailing Address _____

City & State _____

Zip _____

Telephone: Home _____ Work _____ Cell _____

Description of wares, information or menu: _____

TERMS:

I hereby agree to abide by the rules and regulations set for by the City of Clinton, Main Street Clinton, Rhythm on the Rails, and any other regulations that may be established. **I understand and agree that there will be no refunds and the decisions of the Festival Committee are final.** Further, I hereby release and forever discharge the City of Clinton, Main Street Clinton, Rhythm on the Rails, Main Street Clinton, and their agents and representatives, from any responsibility, personal liability, loss, claims or damage arising out of or in connection with this festival. Finally, I agree to abide by and accept all the rules and regulations that accompany this application that now become part of the application.

Signature of Applicant _____

Date _____

PLEASE SEE THE DESCRIPTION OF VENDORS ON PAGE 2, ITEM 2 (DEADLINE) FOR CLARYFICATION OF YOUR STATUS

	Art & Craft	Commercial	Business	Community Organization	Food Closed unless BBQ competitor
Space 1	x \$25	x \$50	x \$50	x \$25	10x25 Space \$200.00
Space 2					10x50 Space \$300.00
Electricity 110v 20 amps					x \$25
Electricity 220v 30a					x \$50
Total	\$	\$	\$	\$	\$

Accepted forms of payment: MasterCard, Visa & Discover Credit cards – (\$5.00 fee will apply for payment processing,) checks payable to The City of Clinton

CC# _____ EXP. Date _____ CVV# _____

MAIL APPLICATION WITH APPROPRIATE FEE (payable The City of Clinton)

TO: Main Street Clinton, 211 N. Broad Street, Suite A, Clinton, SC 29325